

## ORGANIZATION AND MANAGEMENT METHODOLOGY FOR THE PART - TIME MASTER DEGREE STUDY PROGRAM ADMISSION EXAM

### 1. Legal Framework

Organizing the admission contest for DIDFR - Department of Distance Learning and Part-Time Studies for the part-time study master degree in the September 2022 session is contingent upon the general regulation rules elaborated by the Ministry of Education and Scientific Research under the guidance of the "Gheorghe Dima" Music Academy (AMGD) Admission Committee.

In accord with the National Education Law nr. 1/2011 as well as other normative documents which regulate admission in the higher learning education:

- a) Law nr.288/2004 regarding the Organisation of University Studies;
- b) Order Nr. 434 from april 5, 2022 regarding the approval of the Frame-Methodology for organizing the admission in university degree schedules at undergraduate, masters, and doctoral levels for the 2022 – 2023 university school year.
- c) OM 6251/19.11.2012 Order for approval of the Frame-Rules regarding organization, rendering and normation of educational activities for distance learning and part-time study course schedules at the higher learning level.
- d) The AMGD CARTA Cluj-Napoca and its connex regulations.

According to the principle of university autonomy, the task of organizing an admission contest falls within the powers of the AMGD Senate. The admission process is organized only in institutions of higher education which have in their structure accredited specializations and specializations which obtained authorization for temporary functioning.

The admission contest to study programs through distance learning is conducted under the D.I.D.F.R. regulation concerning the prerequisites for entering the competition, the documents necessary for registration, the registration period and selection criteria, the criteria of selecting candidates with equal average on the last place and other specific conditions.

The admission is approved in the descending order of the GPA until all vacancies approved for each specialization are filled. The minimum admission average is 7.00.

### 2. CANDIDATES

Eligible candidates who may enroll for admission to the DIDFR master degree part-time study program are university graduates who hold a bachelor's degree diploma.

Other eligible candidates are citizens of the European Community member states, citizens of the European Economic Space member states as well as members of the Swiss Confederation, all under the same legal conditions as the Romanian citizens, including school fees and taxes.

Recognition of their studies originating abroad will be done by the specialized department within MENCS (Romanian Ministry of National Education and Scientific Research) before candidate enrollment. Each candidate must present legal proof of studies recognized by MENSC at the time of enrollment.

### 3. AVAILABILITY

For the school year 2022/2023 the enrollment availability for university studies part-time master's degree studies is as follows:

Faculty	Domain	Specialty	Length (yrs.)	Credits	Places
Theoretical	Music	Musical Arts	2	120	50

The arithmetic mean of the undergraduate studies GPA and the bachelor's degree exam average constitutes the final grade for competing during the selection process.

Selection criteria in case of equal average:

1. Undergraduate studies GPA;
2. Bachelor's degree exam GPA;
3. GPA of a music discipline during undergraduate studies.

Selection criteria in case of equal GPA for licensees:

1. GPA of all undergraduate studies at the first major;
2. Bachelor's degree exam GPA.

### 4. DATA REGARDING CANDIDATE ENROLLMENT AND CONTEST RULES

Candidate registration is to be done at the AMGD D.I.D.F.R. headquarters and requires the following documents:

1. Enrollment Application, the Annual Contract of Studies and the Study-Course contract, fully completed and signed;
2. Admission Fee proof of payment. Note: Employees of the Music Academy and their children as well as the children of the Music Academy staff (currently employed, retired or deceased) are exempt only from paying the admission fee (for only one major) and must have documents to verify their status;
3. Bachelor's Degree diploma and academic transcripts (certified copy);
4. Birth Certificate (legalized copy); Marriage Certificate (certified copy);
5. Standard Medical Certificate;
6. Two ID-type pictures;
7. Proof of Student Status certificate (for students who enroll in a second major);
8. Work certificate;
9. ID copy.

## ADMISSION CALENDAR:

### Session I - September 2022:

September 12-16, 2022 – candidate enrollment

September 19, 2022 – data processing

September 20, 2022 – announcement of results

Candidate enrollment takes place at DIDFR main office within AMGD, str.Ion I.C.Brătianu, nr.25, between 10-12 during work days.

Information at telephone 0264 591 241 int. 189, Mon – Fri between 10.00 - 12.00 or [decid@amgd.ro](mailto:decid@amgd.ro)

Current methodology was approved in the ANMGD, August 31, 2022 Senate Meeting and will be updated each school year according to the laws in effect.

DIDFR Director,

Ciprian Gabriel Pop