

METODOLOGY FOR THE PART - TIME MASTER DEGREE STUDY PROGRAM ADMISSION PROCESS

1. LEGAL FRAMEWORK

Organizing the admission contest for DIDFR - Department of Distance Learning and Part-Time Studies for the part-time study master degree in the September 2021 session is contingent upon the general rules elaborated by the Ministry of Education and Scientific Research under the guidance of the “Gheorghe Dima” Music Academy (AMGD) Admission Committee.

It is in accordance with the National Education Law nr. 1/2011 as well as other normative documents which regulate admission in the higher learning education:

- a) Law nr. 288/2004 regarding the Organisation of University Studies;
- b) Order Nr. 385 from 2021 regarding the approval of the Frame-Methodology for organizing the admission in university degree schedules at undergraduate, masters, and doctoral levels for the 2021 – 2022 academic year.
- c) H.G. nr. 1011/08.10.2001 regarding the organization and functioning of the distance learning as well as the part-time study program in higher learning institutions;
- d) OM 6251/19.11.2012 Order for approval of the framework regarding the organization of educational activities for higher education distance learning and part-time studies;
- e) The CHARTER of the National Music Academy “Gheorghe Dima” Cluj-Napoca and its additional regulations.

According to the principle of university autonomy, the task of organizing an admission contest falls within the powers of the AMGD Senate. The admission process is organized only in institutions of higher education which have in their structure accredited study programs as well as programs which obtained authorization for temporary functioning.

The admission contest for distance learning study programs proceeds under the rules and regulations of the Department for Distance Learning and Part-Time Studies regarding the prerequisites for entering the competition, as well as the documents necessary for registration, the registration period and selection criteria, together with the selection criteria when two or more candidates are on par and other specific conditions.

The admission is approved in the descending order of the GPA until all vacancies approved for each specialization are filled. The minimum admission average is 6.00.

2. CANDIDATES

Eligible candidates who may enrol for admission to the DIDFR master degree part-time study program are Romanian citizens, university graduates who hold a bachelor's degree diploma from a Romanian university.

Other eligible candidates are citizens of the European Community member states, citizens of the European Economic Space member states as well as members of the Swiss Confederation, all under the same legal conditions as the Romanian citizens, including school fees and taxes.

Recognition of their studies abroad will be done by the specialized department within MEC (Romanian Ministry of National Education and Scientific Research) before candidate enrolment. Each candidate must present legal proof of studies recognized by MEC at the time of enrolment.

3. AVAILABILITY

For the school year 2021/2022 the number of places available for part-time university studies, Master's degree, is as follows:

Faculty	Domain	Study Program	Duration (yrs.)	Credits	Places
Theoretical	Music	Musical Arts	2	120	50

The arithmetic mean of the undergraduate studies GPA and the bachelor's degree exam average constitutes the final grade for competing during the selection process.

Selection criteria in case of equal average:

1. Undergraduate studies GPA;
2. Bachelor's degree exam GPA;
3. GPA of a music discipline during undergraduate studies.

Selection criteria in case of equal GPA for licensees:

1. GPA of all undergraduate studies at the first major;
2. Bachelor's degree exam GPA.

4. DATA REGARDING CANDIDATE ENROLMENT

The candidates' registration files are to be sent at the ANMGD D.I.D.F.R. headquarters following two mandatory steps:

1. Scanned documents will be sent online at the e-mail address admitere.id@amgd.ro by September 17, 2021;
2. Paper documents (the same as above) will be sent by regular mail or courier at the National Music Academy, 25 Ion I.C. Brătianu Street, 400079, Cluj-Napoca by September 17, 2021 as the latest postdate.

Additionally, we mention that following the selection process, the candidates will have to personally bring their original documents to the Secretarial Office, as a confirmation of their enrolment in the study program. Their visits will be thoroughly scheduled according to the legislation, therefore they will have to announce their presence by e-mail, at admitere.id@amgd.ro and receive a confirmation of the date and time of their appointment.

The documents to be sent are:

1. Enrolment application, the annual Contract of Studies and the Study-Course contract, fully completed and signed;
2. Proof of payment of the admission fee. Note: Employees of the Music Academy and their children, as well as the children of the Music Academy staff (currently employed, retired or deceased) are exempt only from paying the admission fee (for only one major) and must have documents to verify their status;

3. Bachelor's Degree diploma and academic transcripts (certified copy¹);
4. Birth Certificate (certified copy); Marriage Certificate (certified copy, if applicable);
5. Standard Medical Certificate;
6. Two ID-type pictures;
7. Proof of Student Status certificate (for students who apply for a second major);
8. Certificate from the workplace (if applicable);
9. Copy of the identity card.

5. ADMISSION CALENDAR:

Session I - September 2021:

September 13-17, 2021 – candidate enrolment

September 20-21, 2021 – data processing

September 22, 2021 – announcement of results

Additional information is available by phone at 0264 591 241, interior 189, Mon – Fri, 11.00 - 14.00 or by e-mail at decid@amgd.ro.

The present methodology was approved by the ANMGD Senate on July 15, 2021, and is to be updated each academic year according to the current legislation.

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¹ Candidates will fill in a Declaration stating that all documents provided are certified copies of the original documents (graduation diplomas, transcripts of records, birth certificate, marriage certificate etc.). This Declaration is included in the Enrolment application.